

**Hale County Board of Education
E-rate 2021-2022
Mini-Quote Request for Proposal
Wireless Access Points Installation
February 20, 2021**

All questions regarding this quote request must be submitted via email to Dianne Colburn at dcolburn@halek12.org no later than 4:00 p.m. Central Standard Time (CST) on Thursday, February 25, 2021.

Due Date: March 2, 2021 by 10:00 a.m. CST

Description: Hale County School District/Board of Education is seeking quotes from qualified ALJP vendors to provide wireless access points installation services (outlined in the enclosed mini-quote spreadsheet) to replace our current wireless access points. We will be seeking E-rate funds for this project.

Equipment: Meraki MR44-HW Wi-Fi 6 or Equivalent Indoor Wireless Access Point

Quantity: See spreadsheet. No quantity is guaranteed. No purchase is guaranteed unless E-Rate and local funding is available.

Pricing: Vendors must use their ALJP bid as the basis for this quote. Pricing may be lower, but the Hale County School District must be able to demonstrate to USAC that the prices submitted here clearly tie back to the vendor’s ALJP bid award. Bidder is requested to quote their bid on their company letterhead.

Funds: Any agreement between Hale County School District and the selected vendor will be contingent upon the availability of E-rate funds, board approval, and matching funds available.

Invoice Procedures: Vendor is responsible for invoicing USAC via the E-rate Form 474 (SPI) method for all E-rate eligible charges. Hale County School District shall be invoiced for their required E-rate percentage and any ineligible charges.

Terms: Hale County School District reserves the right to accept and/or deny any or all items on the proposal at the unit price submitted.

Prospective vendor’s employees must always have a background check before entering schools during school attendance periods.

All prices submitted on the bid are to be “delivered prices” and shall be inclusive of all charges, and fees, and shall not include any state or local tax.

Tax exempt information is available upon request.

The Hale County School’s Technology Coordinator shall be notified immediately regarding any price decrease affecting a bid item. Furthermore, Hale County School District shall receive the benefit of the decrease as soon as possible in accordance with the written notification from the contract vendor.

No invoice will be paid until all purchase order items have been delivered and installed to the school district’s satisfaction. Hale County School District reserves the right to cancel the contract with the vendor for non-performance.

Vendor must be an established business for a minimum of at least 5 continuous years and must have handled orders for the same or similar products.

Vendor must be in good standing with the FCC and provide a current Service Provider Identification Number (SPIN) with USAC Schools and Libraries (E-rate).

Equivalency: All items must be of equal or greater specification regarding the listed items in the Hale County School District Wireless Upgrade – Mini Quote Equipment spreadsheet. No consideration is to be implied regarding manufacturer or model, as all quotes will be considered equally in accordance to the bid requirements.

E-rate Contingency: Yes

Additional Requirements:

- Vendor must use USAC Template for quote.
- Bid bond may be required depending on size of project.
- Separate E-rate eligible items from ineligible items on all quotes and invoicing.
- Excel spreadsheet provided to Hale County School District of all equipment, serial numbers, and model numbers.
- Vendor must have at least five years’ experience in implementation, installation, and ongoing support in a K-12 environment and provide proof of experience.
- Vendor must have offices located in the state of Alabama to insure prompt response time.
- Vendor must provide toll free technical support.
- Vendor must be a registered State of Alabama E-Verify Company.
- If Hale County School District does not receive E-rate funding as a result of vendor error, the vendor will still be required to provide bidded services and Hale County School District will only be obligated to pay their E-rate percentage.
- On-site maintenance of equipment must be performed as needed by experienced personnel. Please provide proof of certification.
- Vendor must have a SPIN number. Please indicate SPIN #_____.

- Vendors who do not currently have green light status will not be considered. The loss of green light status with the FCC shall render any contracts entered into with the vendor to be immediately null and void.

Evaluation Criteria:

Price of eligible goods and services	40%
Local or In State Vendor	20%
Prior Experience with Vendor	20%
Meets Compatibility Specifications	5%
Warranty/Maintenance/Support Feature	5%
References	5%
Completeness/Quality of Proposal (all documents provided)	5%
TOTAL POINTS	100%

Specifications: This request is for installation.

Evaluation:

- Each proposal will be evaluated based on criteria and priorities defined by Hale County School District. The school system will award based on the vendor submission that best meets the needs of the school system regarding the current Technology Plan, future growth, and RFP specifications, not necessarily the lowest price even though price will be the primary factor.
- The bid will be awarded as a collective grand total and not item-by-item. Hale County School District may elect to award all, some or none of the services bid.
- Hale County School District reserves the right to reject any or all of the bids or any items of any bids, to waive any informalities in bids received, and to waive technical errors in the best interest of Hale County School District will thereby be promoted.

This document must be delivered in its entirety by email to Dianne Colburn at dcolburn@halek12.org no later than Tuesday, March 2, 2021 by 10:00 a.m. CST.

References (List 3):

Name of School System or Company	Name of Person and Job Title	Contact Phone Number and Email

Meraki MR44-HW Wi-Fi 6 Indoor Access Point or Equivalent Installation Only

I understand and agree to all the terms of this mini-quote.

Vendor Representative (printed)

Vendor Representative Signature

Title of Respondent

Date Signed & Submitted

Company Name

Company Address

SPIN #

Years in E-rate Program

ALJP Contract #

Hale County Board of Education				
District Wireless Upgrade				
Greensboro Elementary School, 1801 South Street, Greensboro, AL 36744				
Name	Catalog Num	Vendor	Description	Qty
Wireless Access Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	64
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	64
Greensboro Middle School, 620 Carver Street, Greensboro, AL 36744				
Wireless Access Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	26
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	26
Greensboro High School, 1221 Baptist Hill Road, Greensboro, AL 36744				
Wireless Access Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	36
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	36
Hale County College and Career Academy, 19875 AL Hwy. 69, Greensboro, AL 36744				
Wireless Access Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	21
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	21
Hale County Middle School, 120 Wildcat Way, Moundville, AL 35474				
Wireless Access Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	16
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	16
Hale County High School, 50 Wildcat Way, Moundville, AL 35474				
Wireless Access Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	27
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	27
Moundville Elementary School, 537 Alabama Avenue, Moundville, AL 35474				
Wireless Access Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	46
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	46
Hale County Board of Education, 1115 Powers Street, Greensboro, AL 36744				
Meraki Wireless Point	MR44-HW	Cisco	Meraki MR44 WiFi 6 Indoor AP	6
	LIC-ENT-5YR	Cisco	Meraki MR Enterprise License, 5YR	6
**No consideration is to be implied regarding manufacturer or model, as all quotes will be considered equally in accordance to the bid requirements.				